

WordPerfect Ctrl+W Two-Character Combinations

Compiled by Marc-André Roberge, Faculty of Music, Laval University, Québec, Canada < Marc-Andre.Roberge@mus.ulaval.ca >

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The following table shows the possible two-character combinations that can be used to type characters not available directly from the keyboard in *WordPerfect* (version used was X4); there may be other combinations. Only some of them are listed in the Help file under “symbols, inserting”. The table below has been sorted on the first column using *WordPerfect*’s sort function.

For a macro that creates lists of all the characters available in *WordPerfect*, see the second of two macros (ntocvalues-list-v2.wcm) found at “Two macros to display WordPerfect characters in their four representations” at < <http://www.wpuniverse.com/vb/showthread.php?25251> > (version 2, 12 June 2010).

A related list of shortcuts for diacriticals and quotation marks available in Microsoft *Word*, with their equivalents in *WordPerfect*, will be found in section “Raccourcis clavier pour la saisie des caractères internationaux (signes diacritiques, guillemets) dans Microsoft Word et Corel WordPerfect avec le clavier canadien-français” of my *Guide des difficultés de rédaction en musique (GDRM)* at < <http://www.mus.ulaval.ca/roberge/gdrm/08-codes.htm#diacritiques> > .

Contents of Columns

Trigger Character: Character to be typed with one of those appearing in the third column, where the lowercase version is shown; the combination will also work when typing the uppercase equivalent. When two characters are listed in the first column and none appears in the third one, typing these characters (in any order) will produce the letter or symbol listed in the fourth column.

Name of Diacritical or Symbol: Name of the diacritical or symbol that will be typed as a result of the combination.

Possible Characters: List of letters that can be typed after (or before) the trigger character. Only lowercase letters are shown in the case of diacriticals but typing uppercase letters will produce the uppercase equivalents.

Resulting Characters: Characters typed by *WordPerfect*.

<i>Trigger Character(s)</i>	<i>Name of Diacritical or Symbol</i>	<i>Possible Characters</i>	<i>Resulting Characters</i>
, (comma)	Cedilla	c, [does not work with g], k, l, n, r, s, t, [does not work with u]	ç, [ġ (cedilla is above)], ķ, ĺ, ŋ, ŕ, ŝ, ŧ, [ŭ (hook points to the right)]
. (period)	Dot above	c, e, g, i, z	č, è, ġ, i [= 1,131, with 1,130 being the dotted capital Ī], ž
; (semicolon)	Ogonek	a, e, i, u	ą, e, i; ę
! (exclamation mark)	Inverted exclamation mark	!!	¡
? (question mark)	Inverted question mark	??	¿
" (quotation mark)	Diaeresis (tréma)	a, e, i, o, u, y	ä, ë, ï, ö, ü, ÿ
' (apostrophe)	Acute accent	a, e, i, o, u, y c, g, l, n, o, r, s, z	á, é, í, ó, ú, ý ć, ġ, ł, ń, ó, ř, ś, ź
` (grave accent)	Grave accent	a, e, i, o, u, y r, y	à, è, ì, ò, ù, ÿ ř, ÿ
: (colon)	Middle dot	l	ł
- (hyphen)	Crossbar, florin, pound sign, em dash, en dash	d, f, h, t, L, m [also with a second hyphen], n	đ, f, h, t, £, —, -
/ (slash)	Cent, l with stroke, fractions	c, l (letter l), 2, 4	¢, ł, ½, ¼
+ - (plus and hyphen)	Plus or minus		±
* (asterisk)	Bullet	. [period], *, o, O	•, ●, ◦, ○
^ (circumflex)	Circumflex accent	a, e, i, o, u, y c, g, h, j, s, w	â, ê, î, ô, û, ŷ ĉ, ĝ, ĥ, ĵ, ŝ, w
<, > [see also Equal sign]	Less than or equal, Greater than or equal	=	≤, ≥
< (smaller than)	French opening quotation mark	<<	«

<i>Trigger Character(s)</i>	<i>Name of Diacritical or Symbol</i>	<i>Possible Characters</i>	<i>Resulting Characters</i>
= (equal sign) [see also Greater than and Smaller than]	Feminine and masculine ordinals, yen, triple bar	a, o, Y, =	^a , ^o , ¥, ≡
> (greater than)	French closing quotation mark	> >	»
@ (at)	Ring	a	å
_ (underscore)	Macron	a, e, i, o, u d, l, n, s, t	ā, ē, ī, ō, ū đ, ĺ, ñ, ś, ȩ
(pipe)	Paragraph sign (pilcrow)	P	¶
~ (tilde)	Tilde, approximately equal	a, n, i, o, u, ~	ã, ñ, ï, õ, ù, ≈
ae	Æ ligature		æ
ij	IJ digraph		IJ
m	Service mark, trademark	s, t	SM, ™
o	Registered, Copyright	c, r	©, ®
o	Ring (above)	a, [does not work with u]	å, [ů]
oe	Œ ligature		œ
ox	Currency		₪
Pt	Pesetas		₧
Rx	Prescription symbol		℞
ss	Eszett		ß
v	Háček (caron)	c, d [works only for the capital letter], l [does not work], n, s, r	č, ď, ě, ě, [ř], ň, š, ř, ž

<i>Trigger Character(s)</i>	<i>Name of Diacritical or Symbol</i>	<i>Possible Characters</i>	<i>Resulting Characters</i>
[Cannot be obtained using a combination in X4]	Breve	a, g, u	ă, ğ, ŭ